





Avoid touching your face with unwashed hands. Germs are often spread when a person touches something that is contaminated with germs and then touches his or her eyes, nose and mouth. Cover your mouth and nose with a tissue or elbow when coughing or sneezing. It may prevent those around you from getting sick. Avoid close contact with people who are sick.

U.S. Inspection & Non-Destructive Testing has instituted the following flexible work policies to address the COVID-19 disease. However, this written document is applicable to not just COVID-19, but any pandemic: As the needs of our customers continue to evolve, we will take the necessary corrective actions to mitigate and prevent any risks of spreading the COVID-19, or any other disease.

- 1) Work at home, stay-at-home policy when employees are ill, or are caring for others. **[Where Necessary]** Employees will be required to stay at home when ill, when taking care of family members who are ill, or when caring for children when schools are closed, without fear of reprisals.
- 2) In the event of significant employee absenteeism or changes in business operation as a result of the COVID-19 pandemic, US Inspection & Non-Destructive Testing has mechanisms in place to maintain effective continuity of business practices which includes tele-commuting and other work-related home strategies.
- 3) All employees will be provided time-off work to obtain the necessary vaccines or immunizations when vaccines becomes available to avoid and prevent the spread of the COVID-19 disease.
- 4) U.S. Inspection & Non-Destructive Testing has advised all employees to contact the Health & Safety Manager/Corporate Management as soon as the employee exhibit any signs or symptoms of the COVID-19.
- 5) U.S. Inspection & Non-Destructive Testing communication strategies relative to the COVID-19 pandemic is continuously monitored and articulated to ensure 100% compliance and adherence to our stated goal of avoiding and preventing the spread of the coronavirus.
- 6) U.S. Inspection & Non-Destructive Testing, Health & Safety department is following all CDC guidelines and will implement corrective actions to mitigate and prevent the spread of the COVID-19.

At U.S. Inspection & Non-Destructive Testing, we prioritize the development of each one of our employees. It begins with recruiting exceptional talent and continues with individually planned assignments and experiences that lead to broad skill development and a deep understanding of our businesses. Through a combination of work assignments, on-the-job experiences and focused training and education, employees acquire the necessary skills and competencies to take on increasing levels of responsibility and job complexity.

We believe it is very important to communicate clearly our policy decisions so that everyone will be kept informed of any new developments and respond appropriately. We are committed to safeguarding the welfare and health of our employees, those involved with our operations during the pandemic, our customers and the public.

The **cornerstone** of our commitment to safety is to conduct business in a manner that is compatible with the environmental and economic needs of the communities in which we operate and protect the safety and health of our employees.

However, we do expect individual companies to adopt different policy decisions relative to their own situations during and after this emergency pandemic and we will adjust our safety measures consistent with that of the Centers for Disease Control and Prevention (C.D.C.), Federal Law, State, Local and the World Health Organization (W.H.O.).

For the most up-to-date news and information on the Coronavirus (COVID-19), Flus, Influenza and Vaccines, including FAQs, travel tips and myth busters, visit the [\(C.D.C's\) 2019 Novel Coronavirus Website](#) and the [\(W.H.O's\) Novel Coronavirus Website](#).

The COVID-19 Pandemic has impacted the daily lives of people around the world. We are grateful for our dedicated workforce and those on the front-lines of the pandemic response: first responders, healthcare professionals, public officials, grocery store personnel, and beyond. We owe them a debt of gratitude which no words can express.

During this **unprecedented** time, we had to make several changes to our work arrangements. One thing remains unchanged which is our steadfast commitment to delivering quality work by following **Safety First Principles**. At U.S. Inspection & Non-Destructive Testing we recognize it's a privilege to conduct business in our communities and across the country and we will continue to operate safely, thoughtfully and responsibly. Please visit our website at [www.usindt.com](http://www.usindt.com)

Respectfully,

Dave Ramcharan

National Environmental Health & Safety Manager | Heat Treatment Engineer |  
BS - Manufacturing & Industrial Engineering | CSHO - Certified Safety & Health Official |  
SSH - Specialist in Safety & Health | PSSH - Public Sector Safety & Health Fundamentals |  
OAOT - OSHA Authorized Outreach Trainer.